



Job/Class Title: Full-Time Firefighter
Reports To: Captain
FLSA Status: Non-Exempt
Preparation Date: 01-04-2011

GENERAL STATEMENT OF DUTIES:

Under the general supervision of a Captain the Full-Time Firefighter will have the following duties. Work involves the protection of life and property through fire fighting, fire prevention, and emergency medical care activities, some of which may require strenuous physical exertion under such conditions as smoke, fire, heat and cramped quarters. Work includes direct participation and continual training in fire fighting and rescue work, equipment operation, routine maintenance of equipment apparatus, fire stations and grounds. Work is directly supervised and regularly reviewed through observations, inspections of work in progress and work performance evaluations. Firefighters conduct community service activities including community education and commercial building familiarization inspections. Performs general administrative functions including but not limited to incident reporting, company inspection reporting and other reporting duties. Completes special projects or tasks, which furthers the departmental mission and goals. May be responsible for the direct supervision of volunteers and firefighters from mutual aid departments

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Protects property from excessive water and smoke damage by use of waterproof salvage covers, sweeping water, removing debris and sub-grade water removal.
- Administers basic life support care to injured persons and those overcome by fire and smoke.
- Drives, operates and maintains firefighting vehicles and equipment during emergency and non-emergency incidents.
- Operates fire pumps to provide sufficient water pressure to maintain hose streams. Incumbents are highly skilled in water management and the science of hydraulics to efficiently operate extremely complicated pumping apparatus.
- Responds to emergencies and assists the ambulance crew as needed.
- Responds to emergency incidents within the requirements of minimum company standards.
- Positions and climbs ladders to gain access to upper levels of buildings or to assist individuals from burning structures.
- Creates openings in buildings for ventilation or entrance.
- Protect persons and property from harm.
- Maintains apparatus, quarters, buildings, equipment, and grounds.
- Participates in drills, demonstrations, and courses in hydraulics, pump operation and maintenance and firefighting techniques.
- Perform specialized rescue including but not limited to firefighter rapid intervention rescue, hazardous materials incidents, vehicular extrication and rope rescue.
- Incumbents shall possess capabilities with regards to wildland firefighting.
- Possess a working knowledge of and be certified in the National Incident Management System.
- Inspects district to assure thorough knowledge of all streets, alleys and buildings.
- Participates in training and assists the training of new firefighters and volunteers; attends training courses, and reads material as assigned; makes presentations to organizations and schools.
- Inspect buildings for fire hazards and compliance with fire prevention ordinances; issues forms to building owners, listing fire regulation violations to be corrected.
- Conducts testing of fire department hose to meet NFPA requirements and completes required forms.

- Conducts tours of the fire station and equipment for school children and other visitors.
- Conducts public relations duties outside the scope of emergency services work for community benefit.

OTHER DUTIES:

Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Knowledge of the policies, procedures and goals of the Northeast Teller County fire Protection District.
- Knowledge of elementary physics, chemistry and mechanics as related to firefighting.
- Mechanical aptitude; ability to learn firefighting principals, techniques and principals of hydraulics applied to fire suppression.
- Ability to learn a variety of fire fighting duties, methods and techniques; learn the use of tools and equipment used in fighting fires.
- Ability to learn and apply basic life support skills.
- Work requires the ability to read and understand professional journals, technical reports, administrative policies and procedures, operational guidelines, training manuals, codes, standards, operating and maintenance instructions, safety rules and general correspondence.
- Ability to apply learned material as it pertains to the profession.
- Ability to function effectively in physically demanding and sometimes adverse conditions such as heat, smoke, fire, cramped quarters, etc.
- Ability to climb ladders and work at considerable heights.
- Ability to perform limited mechanical work involved in maintaining emergency services equipment and tools.
- Ability to write reports and correspondence.
- Ability to perform general math calculations such as addition, subtraction, multiplication, division and simple algebraic equations.
- Work requires analysis and judgment in accomplishing diversified duties. Work requires the exercise of independent thinking within the limits of policies, procedures, guidelines, standards, and precedents.
- Ability to speak effectively before groups of customers or organizations.
- Ability to collect data, establish facts and draw valid conclusions.
- Ability to reach logical conclusions quickly in emergency situations.
- Ability to promote community relations through visibility and interaction.
- Ability to interact positively with visitors.
- Ability to lead others.
- Ability to establish and maintain effective working relationships with fellow employees, supervisors and the public.
- Firefighters must possess extensive interpersonal and human relationship skills as they contact a wide array of customers daily. The incumbents in this position contact others within the organization. These contacts may involve similar work units or departments within the District such as Police, Sheriff, Public Works, City Administration and Park and Recreation, which may be involved in decision-making or providing approval or decision-making authority. In addition, these incumbents work with individuals outside the District who may belong to professional or peer organizations. Working with various state and federal agencies may also be required of the employee. Vendors and suppliers may also be called upon for information on purchases, supplies or products. Meetings and discussions may be conducted with customers, brokers and sales representatives.

SUPERVISORY RESPONSIBILITIES:

Incumbents may be required to be the lead worker role in the absence of the Captain or Engineer. This includes Career staff, volunteers and members of mutual aid departments.

REQUIREMENTS:

Successful candidates must be at least 18 years of age and a United States Citizen. A high school diploma or GED is required. Must have a current and valid Colorado driver's license or the ability to obtain one within 30 days of appointment; must be eligible as a driver on our insurance and maintain that eligibility. Must possess a Colorado Division of Fire Safety Firefighter I certification, EMT-Basic, NWCG Firefighter Type 2,(FFT2) and have a current CPAT. Must be physically fit and able to pass an NWCG Work Capacity Test as described in the NFES 1109 document. Must be able to pass a pre-employment drug screen, CBI background check, and MVR check.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is required to work in potentially hazardous surroundings with slippery and uneven surfaces, mechanical equipment, electrical currents, high noise levels, extreme weather conditions, and other hazards associated with construction sites or hazardous locations. The employee is regularly required to walk, sit, stand, balance, grasp, twist, talk, hear, see and demonstrate manual dexterity. The employee is occasionally required to run, push, pull, stoop, reach, kneel, crouch, climb, crawl, and lift. The position includes the use of personal protective equipment for fire scene related activities, along with safeguards such as hard hats and hearing protection during field inspections. The employee is required to remain calm and act professionally during stressful or confrontational situations.

WORK ENVIRONMENT:

Work is primarily performed in one of three locations: office environment, outdoors or on emergency incident responses. The office environment consists mainly of typically climate controlled, indoor, furnished workspace with telephone systems, computer workstations and other typical work equipment. Outdoor working environment consists of day and night conditions typical of a high altitude, mountainous environment. Emergency incident response work is performed under circumstances involving the potential hazards associated with fires, accidents and other disturbances, which may be life threatening or cause bodily harm. The employee is frequently exposed to wet and/or humid conditions; high, precarious places, fumes or airborne particles, toxic or caustic chemicals, outside weather conditions and extreme heat. The employee is occasionally exposed to risk of electrical shock. Must be able to perform work duties effectively in physically demanding and sometimes adverse conditions such as heat, smoke, fire, cramped quarters, etc.

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Fire apparatus and equipment:

Including but not limited to engines, aerials, rescue squads, ambulances, wildland engines, water tenders, ATV's, pumps, small engine equipment, rescue tools, air bags, hoses, appliances, nozzles, hand tools, salvage and overhaul equipment, ventilation equipment, SCBA's, monitoring and detection equipment, closed circuit breathing apparatus, decontamination equipment, rope rescue equipment, ignition equipment, ladders, illumination equipment, forcible entry equipment, thermal imaging camera, etc.

Emergency medical equipment:

Including but not limited to sphygmomanometer, stethoscope, combi-tubes, airway adjuncts, automated external defibrillators, bag valve masks, oxygen delivery appliances, patient transport

devices, spinal immobilization equipment, pharmaceutical delivery with physician advisor protocols and standing orders, etc.

Communications equipment:

Including but not limited to telephone equipment, handheld radios, mobile radios, base radios, SCBA voice amplifiers, hand signals, air horn emergency signals, public address systems, etc.

Computers with extensive software applications:

Including but not limited to desktop workstations, PDA's, laptops, GPS's, LCD projectors, digital cameras, PC tablets, scientific calculators, fire alarm systems, monitoring and detection equipment, etc.

Basic tools:

Including but not limited to shovels, axes, hammers, hand tools, etc.