



# FIRE PROTECTION DISTRICT

## BOARD MEETING MINUTES December 13, 2024

**CALLED TO ORDER:** The meeting was called to order at 14:00 hours.

**MEMBERS PRESENT: Roll Call:**

Chairman John Gomes: **Present**  
Vice Chairman Dan Olson: **Excused**  
Secretary / Treasurer Dave Paul: **Present**  
Member at Large Terry Murphy: **Present**  
Member at Large Larry Bittenwieser: **Present**

**OTHERS PRESENT:** Others present included Chief Tyler Lambert, Deputy Chief David Rial, Executive Assistant Sharon Ellis (zoom), EVT Firefighter Jonas Johnsen, Captain Robert Dungan, firefighters Drew Maurer, Greg Bodine, Roy McMurtry & Amadeus Calzadilla.

**MINUTES:**

A motion to approve the minutes from the Regular Board Meeting on Nov 1, 2024.

Member at Large Terry Murphy: **Yes**  
Member at Large Larry Bittenwieser: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Chairman John Gomes: **Yes**

**FINANCIAL REPORTS AND BILLS:** A motion to approve the financial reports for November 30th, as presented.

Member at Large Terry Murphy: **Yes**  
Chairman John Gomes: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Member at Large Larry Bittenwieser: **Yes**

**PUBLIC FORUM & CORRESPONDENCE:** N/A

**BOARD OF DIRECTOR'S REPORT:**

- Directors Murphy thanked Chief and Deputy Chief for their hard work on the Christmas Dinner.

**WOODLAND PARK PROFESSIONAL FIREFIGHTERS REPORT:** N/A

**EVT REPORT:** N/A

**CAPTAIN'S REPORT:**

- Captain Dungan discussed part-time hours, call volume and specifics on two calls the crews ran during the last month.

**DEPUTY CHIEF'S REPORT:**

- Deputy Chief Rial discussed public appearances which included Toy & Coat Drive, Lights above the Clouds Parade and Shop with a Hero.
- Deputy Chief Rial discussed training events. The department is on completing CDFPC Certifications and JPR's.
- Deputy Chief Rial stated that Firefighter James Wells was awarded the Walter J. Stonehocker "Excellence in Training" award on December 12<sup>th</sup> which was held at the Colorado Fire training Officers Association meeting at Adams County Fire. In addition to the award, Firefighter Wells will attend the 2025 Fire Department Instructors Conference in Indianapolis this upcoming April 2025.
- Deputy Chief Rial discussed the Christmas party on December 6<sup>th</sup>. Awards were awarded to Part-Time Firefighter of the Year, Karen Bodine, Firefighter of the Year, James Wells, and the Chief's Award to Jonas Johnsen. The department also recognized the staff for milestones of years with the department.

**CHIEF'S REPORT:**

- Chief Lambert announced the medical retirement of Engineer / Paramedic Dalton Lane. The Chiefs will advertise for a new firefighter position in the next week.
- Chief Lambert state there was not a Captions meeting in December.
- Chief Lambert discussed on site vehicle accident and will file a claim through insurance.
- Chief Lambert updated the BOD on the status on the Congressional Direct Spending grant and we should have more information on December 20<sup>th</sup>.

**OLD BUSINESS:**

- Final Budget 2025 was presented to the BOD on 12.11.2024 for review.

**NEW BUSINESS:**

- Final Budget 2025.

A motion was made to adopt Resolution 2024-03 Final Budget 2025 as presented.

Secretary/ Treasurer Dave Paul: **Yes**  
Member at Large Terry Murphy: **Yes**  
Member at Large Larry Buttenwieser: **Yes**  
Chairman John Gomes: **Yes**

- Designated Election Official.

A motion was made to adopt Resolution 2024-04 Elect Election Official as presented.

Chairman John Gomes: **Yes**  
Secretary/ Treasurer Dave Paul: **Yes**  
Member at Large Terry Murphy: **Yes**  
Member at Large Larry Buttenwieser: **Yes**

- Audit Engagement Letter.

A motion was made to approve 2024 Audit Engagement Letter with Fiscal Focus Partners as presented.

Secretary/ Treasurer Dave Paul: **Yes**  
Member at Large Terry Murphy: **Yes**  
Member at Large Larry Buttenwieser: **Yes**  
Chairman John Gomes: **Yes**

**EXECUTIVE SESSION: N/A**

**MEETING ADJOURNED:** The meeting was adjourned @ 15:17 hrs.



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Secretary of the Board  
Dave Paul