



# FIRE PROTECTION DISTRICT

## BOARD MEETING MINUTES

May 15, 2024

**CALLED TO ORDER:** The meeting was called to order at 17:09 hours.

**MEMBERS PRESENT: Roll Call:**

Chairman John Gomes: **Present**  
Vice Chairman Dan Olson: **Present**  
Secretary / Treasurer Dave Paul: **Present**  
Member at Large Terry Murphy: **Present**  
Member at Large Larry Bittenwieser: **Present (via zoom)**

**OTHERS PRESENT:** Others present included Fire Chief Tyler Lambert, Executive Assistant Sharon Ellis via Zoom, Captain Derek Kilik, Engineer Dalton Lane, firefighters Don Baysinger, James Wells, & Griffin Cole.

**MINUTES:**

A motion to approve the minutes from the Regular Board Meeting on April 17, 2024.

Member at Large Terry Murphy: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Member at Large Larry Bittenwieser: **Yes**  
Vice Chairman Dan Olson: **Yes**  
Chairman John Gomes: **Yes**

**FINANCIAL REPORTS AND BILLS:** A motion to approve the financial reports for April 30th, as presented.

Member at Large Terry Murphy: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Member at Large Larry Bittenwieser: **Yes**  
Vice Chairman Dan Olson: **Yes**  
Chairman John Gomes: **Yes**

**PUBLIC FORUM & CORRESPONDENCE:** BOD Gomes read aloud "Thank You" notes from regarding CO2 check and past run call.

**BOARD OF DIRECTOR'S REPORT:**

- Director Gomes discussed a meeting with the DDA regarding the grant for the Ladder Truck. Continued discussions are in place regarding the funds from the City of Woodland Park. Chief Lambert discussed City of Woodland Park Council workshops.
- Directors Olson stated he may need to resign from the board depending on the possible move out of district.

**WOODLAND PARK PROFESSIONAL FIREFIGHTERS REPORT: N/A**

**EVT REPORT: N/A**

**CAPTAIN'S REPORT:**

- Captain Kilik thanked Director Olson for all his years of service.
- Captain Kilik discussed training, call volume and part-time participation rate.
- Captain Kilik discussed small grass fire and smoke call at TDS.
- Captain Kilik discussed building updates to deck and ventilation issues in maintenance bay area.
- Captain Kilik discussed HazMat training in Colorado Springs and Paramedic training.
- Captain Kilik stated that we have Type 6 & Type 3 on available for deployment.

**DEPUTY CHIEF'S REPORT:**

- Deputy Chief Rial discussed training events and interesting calls.
- Deputy Chief Rial discussed completed certifications, Fort Carson / Cripple Creek Burn Day, Charis Active Shooter scenario, wildland training, pack test, Fire Dept Instructor Conference, & EMS training.

- Deputy Chief Rial asked Firefighter Wells to discuss his experience at the Fire Dept Instructor Conference.
- Deputy Chief Rial stated that the department has formed a Training Cadre and a Paramedic Training Cadre. Discussed new training strategies.
- Deputy Chief discussed updating policies.
- Deputy Chief Rial discussed the community education “End of School BBQ” event on May 23<sup>rd</sup>.
- Deputy Chief Rial updated the BOD on the website. Deputy Chief Rial presented the BOD with a small demo.
- Deputy Chief Rial discussed ESO & Vector training.

#### **CHIEF’S REPORT:**

- Chief Lambert discussed the process of replacing BOD Olson.
- Chief Lambert discussed “Chipper Program.” The department was out for two full days and chipped fifty-eight piles. The department has three (3) more events scheduled for the remaining year.
- Chief Lambert stated the City of Woodland Park and Teller County have donated four dumpsters for the pine needles. Apex donated nine dumpsters for last week’s chipper program. Director Gomes requested the department contact Pike Peaks Courier regarding the people / companies who have contributed to the program.
- Chief Lambert discussed the continued process on CUSP and updating the Teller County CWPP.
- Chief Lambert discussed inspections to local businesses, driveway inspections, and CORE sprinkler room.

#### **OLD BUSINESS: N/A**

#### **NEW BUSINESS:**

- Director Gomes requested the June meeting be rescheduled. The BOD agreed to meet on June 18<sup>th</sup>. Director Murphy will attend the meeting via zoom.
- Chief Lambert stated that the department has received the State Reimbursement Funds from SB-22-238 & SB 23-B-001. Chief Lambert requested we transfer a portion of the funds to the money market account. Chief Lambert would like to provide the BOD with a list of needs of past request to purchase. Director Gomes requests that the Chief provide a list to include the funds needed for a Litter Truck and Training Tower. Director Gomes requests the list be provided prior to the next meeting. Director Paul discussed placing more of the funds into our reserves due to the economic situation.
- Chief Lambert requested the district donate \$1100.00 towards dumpsters for the chipper program.

A motion was made to donate \$1,100.00 towards dumpsters for the chipper program for the next three events.

Chairman John Gomes: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Member at Large Terry Murphy: **Yes**  
Member at Large Larry Bittenwieser: **Yes**  
Vice Chairman Dan Olson: **Yes**

- Deputy Chief Rial discussed changes to ESO and Vector Solutions. Deputy Chief Rial requested the district spend \$2,155.00 (which is the difference between what was originally budgeted) for Vector Check-It. The district will then cancel ESO Assets. The \$2155.00 covers installation and yearly fee. The new budget cost for next year will increase (as of today) by \$500.00.

A motion was made to purchase Vector Check-It software for \$2,155.00 from the General Fund.

Member at Large Terry Murphy: **Yes**  
Vice Chairman Dan Olson: **Yes**  
Member at Large Larry Bittenwieser: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Chairman John Gomes: **Yes**

**EXECUTIVE SESSION: N/A**

**MEETING ADJOURNED:** The meeting was adjourned @ 19:07 hrs.



Secretary of the Board  
Dave Paul