

# NORTHEAST TELLER COUNTY



## FIRE PROTECTION DISTRICT

### BOARD MEETING MINUTES

October 29, 2025

**CALLED TO ORDER:** The meeting was called to order at 17:20 hours.

**MEMBERS PRESENT:** Roll Call:

Chairman John Gomes: **Present**  
Vice Chairman Dan Olson: **Present**  
Secretary / Treasurer Dave Paul: **Present**  
Member at Large Matt Widtfeldt: **Present**  
Member at Large Larry Bittenwieser: **Present**

**OTHERS PRESENT:** Others present included Chief Tyler Lambert, Deputy Chief David Rial, Office Manager / HR / Acct Clerk Sharon Ellis (zoom), EVT Firefighter Jonas Johnsen, Captain Brian Stimits, firefighters, Nick Lawson, Jordan Hunnam, Micheal Perkins, Sean Klug and Drew Maurer.

**MINUTES:**

A motion to approve the minutes from the Regular Board Meeting on September 24, 2025, with one correction.

Secretary / Treasurer Dave Paul: **Yes**  
Vice Chairman Dan Olson: **Yes**  
Chairman John Gomes: **Yes**  
Member at Large Matt Widtfeldt: **Yes**  
Member at Large Larry Bittenwieser: **Yes**

## **FINANCIAL REPORTS AND BILLS:**

A motion to approve the financial reports for September 30 ,2025 as presented.

Vice Chairman Dan Olson: **Yes**  
Secretary / Treasurer Dave Paul: **Yes**  
Chairman John Gomes: **Yes**  
Member at Large Matt Widtfeldt: **Yes**  
Member at Large Larry Bittenwieser: **Yes**

## **PUBLIC FORUM & CORRESPONDENCE: N/A**

## **BOARD OF DIRECTOR'S REPORT:**

- Director Gomes stated he has not received a response from the mayor of the City of Woodland Park regarding setting up a work session.
- Director Olson thanked the department for their fire prevention education presentation. He also thanked the department for the opportunity to participate in the Life Scan testing.
- BOD requested an update on the new Engine build. Chief Lambert stated the dates have been substantial delayed. The BOD stated they support the Chief's decision on whether to cancel the order if needed.
- BOD Gomes requested each BOD review chief's evaluation process.

## **WOODLAND PARK PROFESSIONAL FIREFIGHTERS REPORT: N/A**

## **EVT REPORT: N/A**

## **CAPTAIN'S REPORT:**

- Captain Stimits discussed part-time hours, call volume last month.
- Captain Stimits stated due to conflicts of schedules the department has not held a captains meeting in the last few months due to public events and training.

## **DEPUTY CHIEF'S REPORT:**

- Deputy Chief Rial discussed training hours. Deputy Chief Rial discussed training to include ala carte training to catch up individuals on any training they have missed, FF Lawson attended the Denver/West Metro 80 Technical Rescue Training, FF McMurtry has been taking classes to become a Sleep Recovery Trainer and will be giving each crew a Sleep Recovery class in November.

Deputy Chief Rial stated that he will be conducting a Fire Instructor 1 (Instructor Methodology) class for three of our members and two Divide Fire members on November 24<sup>th</sup> & 25<sup>th</sup>. Deputy Chief Rial discussed the Leadership Conference held in Keystone last week. Chief Lambert, Captain Dungan, Captain Kilik, Engineer DiMarco, Engineer Bodine, FF Maurer, FF Wells along with Deputy Chief Rial were in attendance. The Training Cadre and Deputy Chief Rial will be meeting in the next few weeks to discuss the training needs for the 2026. FF Wells has sent out a survey to the crews for training ideas and needs.

- FF Nick Lawson spoke to the BOD regarding the 80 Technical Rescue training he attended with a photo presentation and took questions from the BOD. FF Lawson stated that he is incredibly grateful for the opportunity to attend the course and be able to bring back information to the department.
- Deputy Chief Rial discussed past community event to include WPHS Homecoming Parade & Bon fire, Fire Prevention Week where the crew did a presentation with the CSCS, Columbine & local Pre-schools, and Teller County toy, coat & food drive at Walmart. They will participate in an additional drive in November,
- Deputy Chief Rial discussed October EMS training which will include Infectious Diseases, BLS CPR AHA, Cervical Spine Evaluations and Pediatric Cardiac Arrest.
- Deputy Chief Rial updated the BOD on the Black Hills grant and stated there is no change in the status of the FP&S grant. A representative for the Black Hills Energy grant will contact DC Rial once they have the dates for 2026. Deputy Chief Rial did visit with Black Hills regarding their company possibly donating a Thermal Imaging Camera or Gas Detectors but has not received an update.
- Deputy Chief Rial updated the BOD on the assigned policy revisions and new policies.
- Deputy Chief Rial discussed crew acknowledgments to include FF/Paramedic Hunnam, Engineer Greg Bodine, and part-time FF Petersen for responding to a medical call involving a cardiac arrest. To the best of his knowledge, the individual was moved to a stepdown unit from the ICU. The above individuals will qualify for the NETCo Phoenix Commendation Award if the patient recovers and leaves the hospital. FF Perkins and FF Cole were given kudos by UPRAD Captain Chad Bower and Common Spirit for their in a recent STEMI.

#### **CHIEF'S REPORT:**

- Chief Lambert stated the Christmas Party will be held on December 5<sup>th</sup> at the UPCC at 5:00 p.m.
- Chief Lambert stated the audit for the building and apparatus has been rescheduled for after the new year.
- Chief Lambert stated Danny McGregor, the member of public from the September meeting assembled a group of volunteers from Charis Bible College to help the department with chipping this week.

- Chief Lambert reiterated the importance of Jonas Johnsen's position with the department with his ability to assist Mountain Communities inspection on their Engine. He found substantial issues that needed to be addressed to keep their Engine in service.
- Chief Lambert discussed the possible conflict for meeting dates for the November meeting. BOD Gomes will attend the November meeting via zoom.

#### **OLD BUSINESS:**

- The BOD discussed the Impact Fee Presentation presented during the work session. The BOD has recommended the attorney review the fee and answer any legal questions prior to the November meeting.

#### **PUBLIC FORUM & CORRESPONDENCE: N/A**

#### **NEW BUSINESS:**

- Chief Lambert discussed the purchase of a new chief's vehicle. The current chief's vehicle needs a new transmission. The Chief has requested approval to purchase a new vehicle up to \$75,000.00.

A motion to approve the purchase of a new Chief's vehicle up to \$75,000.00.

Secretary / Treasurer Dave Paul: **Yes**  
 Vice Chairman Dan Olson: **Yes**  
 Member at Large Matt Widtfeldt: **Yes**  
 Member at Large Larry Bittenwieser: **Yes**  
 Chairman John Gomes: **Yes**

A motion to approve purchasing extrication tools during the 2025 budget.

Secretary / Treasurer Dave Paul: **Yes**  
 Vice Chairman Dan Olson: **Yes**  
 Member at Large Matt Widtfeldt: **Yes**  
 Member at Large Larry Bittenwieser: **Yes**  
 Chairman John Gomes: **Yes**

- The Engagement Agreement with Fiscal Focus Partners was presented to the board. An RFP will be conducted next year.

A motion to approve the Engagement Letter for the 2026 audit was approved.

Secretary / Treasurer Dave Paul: **Yes**

Chairman John Gomes: **Yes**

Vice Chairman Dan Olson: **Yes**

Member at Large Matt Widtfeldt: **Yes**

Member at Large Larry Bittenwieser: **Yes**

The BOD took a break from 19:00 – 19:07.

- The Draft 1 2026 Budget was presented to the BOD on October 15<sup>th</sup>.
- Discussion was made on possible line-item changes to balance the budget.
- Updated balanced budget will be presented at the November meeting.

**EXECUTIVE SESSION: N/A**

**MEETING ADJOURNED:** The meeting was adjourned @ 20:44 hrs.



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Secretary of the Board

Dave Paul